



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: ADDISON CANINO, ASSISTANT PUBLIC WORKS DIRECTOR
ERIN SOCKS, ADVENTURE PARK GENERAL MANAGER
RE: WINTER OPERATIONS UPDATE (PUBLIC WORKS / FRISCO ADVENTURE PARK)
DATE: NOVEMBER 8, 2022

Summary and Background:

PW:

As a major component to the public service of the Town of Frisco, the Public Works Department has the responsibility of snow removal operations during weather events. Both the Streets and the Grounds Division maintain sidewalks, roadways, pathways and Town facility walkways. The Streets Division is responsible for 34.5 lane miles of paved roadway. This division is responsible for the snow removal operation that takes place on Main Street, working the snow from the storefronts, all the way to the roadways center line to be blown into trucks using a loader mounted snowblower. The Grounds Division maintains Town facilities and clears snow while moving between said facilities. This now includes the new sidewalks that were installed on Highway 9 during the GAP Project. The main goal of any snow removal operation is to clean up as quickly and safely as possible to ensure that the citizens and visitors to Frisco can travel regardless of the conditions.

FAP:

The Frisco Adventure Park provides many different winter activities for citizens and visitors alike and is a revenue generating venue for the Town of Frisco. The two main operations at the FAP would be the Tubing Hill and the Nordic Center. Coming in at a close second would be the Beginner Ski and Ride Hill, along with Two Below Zero Sleigh Rides (concessionaire/not Town owned or operated). Rounding out the list of activities one can select at the Frisco Adventure Park, would be the Free Sledding Hill. All five of these activities draw a great number of visitors to the Adventure Park, and it is the main goal of staff to ensure that each one of those visitors has a memorable guest experience.

Analysis:

PW:

At this time Public Works is now staffed at 92% (24/26 positions filled). Both vacant positions are in the Streets Division and have been open/advertised for some time. While that is not ideal for the Department as a whole, winter schedules have been selected and coverage will have improved versus what was available in the winter of 2021-2022, as Public Works had three

vacancies as opposed to two. After the winter meeting, which was held on October 21st, 2022, the staffing and shift levels will be as follows:

- Streets (Weekday and Weekend Shifts) – 5 operators plus one supervisor
 - 7 day/week coverage
- Streets (Swing Shifts) – 3 operators
 - 7 day/week coverage, a change from winter '21-'22 as it was only 5 days/week
- Grounds (Weekday and Weekend Shifts) – 2 operators plus one supervisor
 - 7 day/week coverage, down one operator and one seasonal
 - Missing operator moved to Streets for operational needs
- All shifts, except for Swing Shift, begins at 6am and goes until 2:30pm. Swing shift begins at 2pm and goes until 10:30pm.
 - During a snow event (4 inches of snow or more), a 2am shift will be called for by the Streets Division, with the Grounds Division coming in at 4am to ensure there is ample time to clear snow and make Town safe for travel on foot or by vehicle.

FAP:

- Snow Making
 - Five snowmakers hired for the season
 - Priorities: tubing hill lanes, beginner ski/ride hill, and Nordic Center
- Snow Tubing
 - Goal to open on November 24th, 2022 (Thanksgiving Day)
 - All but one FT/YR position filled
 - Seasonal positions are still open, with several offers being made to applicants.
 - Returning seasonal staff
 - “Juniors” positions are being filled
- Beginner Ski/Ride Hill
 - Goal to open by December 24th, 2022
 - Operated by Snow Schoolers (concessionaire)
- Nordic Center
 - Goal to open on November 24th, 2022 (Thanksgiving Day)
 - 1K loop provided there is enough coverage
 - Fully staffed with FT/YR positions
 - Seasonal positions at 90%, mostly returning employees
- Two Below Zero
 - Concessionaire
 - Continue to offer cocoa and dinner sleigh rides
- Free Sledding Hill
 - Remain in same location
 - West of Nordic Center parking lot
 - Day Lodge will sell sleds again
 - Sled waste is collected and recycled at end of season

Financial Impact:

PW:

Snow removal and fuel costs are budgeted for on a yearly basis and ensure that the Public Works fleet is ready to go at any time. Other than fuel, examples of those expenses would be plow blades and granular de-icing material.

FAP:

Staffing and regular expenditures are continually budgeted for on a yearly basis.

Alignment with Strategic Plan:

PW:

The Public Works snow removal operations fall into Quality Core Services. The Public Works Department takes great pride in the work that is done on a yearly basis and does whatever it can to ensure that Frisco looks and operates at a high standard. There is a duty to the citizens and visitors of Frisco that always keeps Public Works employees motivated throughout the winter months.

FAP:

The Frisco Adventure Park would fall into Vibrant Culture, Arts and Recreation. The hard work and dedication of the entire staff at the FAP, provide many activities that citizens and guests enjoy throughout the entire year.

Environmental Sustainability:

PW:

Public Works is always analyzing ways to better improve its operations to ensure that we are using less fuel whenever possible, and to ensure that there is not unnecessary wear and tear to the Town's infrastructure. Something to note would be the use of the granular de-icing material that is used frequently during the winter months. This is not mixed with any aggregate material and melts away with its chemical reaction to the snow/ice. This leaves no cleanup of loose aggregate in the spring, which saves fuel consumption and noise pollution with the street sweeper.

FAP:

The staff at the FAP is always looking at ways to become more sustainable, and that through looking at the operation from start to finish, there can always be room for improvement.

Staff Recommendation:

Staff from both Departments would ask for the continued support from the Frisco Town Council and continued support from the community

Reviews and Approvals:

Tom Fisher, Town Manager
Leslie Edwards, Finance Director
Jeff Goble, Public Works Director

Attachments:

Exhibit A – PowerPoint Presentation Slides
Exhibit B – FAP Operational Notes and Information